

Work Package 1: Strategic Environmental Assessment for the proposed Boegoebaai Port and Special Economic Zone

Guideline: How to provide comments on SEA chapters

Dear Reviewer

You are invited to provide written comments on the Work Package 1: Strategic Environmental Assessment for the proposed Boegoebaai Port and Special Economic Zone (SEZ).

The Assessment chapters are numbered, and each has been formatted to include page numbers. Each page has line numbers on the left margin of the page. Line numbering is not continuous throughout the document but restarts at number 1 on each page.

In order for the chapter authors to be able to respond to your comments, they need to be as clear and specific as possible. For this reason, a comment template form is provided (as an Excel Spreadsheet). Clearly indicate the chapter number and name in the first row of the spreadsheet. Begin your comment by specifying the exact passage of text to which it refers, by giving the page number and line number for the beginning and end of the text. If you have a general comment which applies to the whole chapter, you can mark it with page 1 line 1 to last page last line.

The authors are not able to respond to generalised comments such as “I don’t like this”. Where you disagree with the information provided by the authors or their interpretation, you need to provide an alternative or point to a traceable source where evidence can be found. For example, an actionable comment might say “The values suggested for the size of the resource are likely to be underestimated, see Smit 2013 SA Journal of Petroleum Geology 3:12-18” This allows the authors to follow up on your comment effectively. Every comment requires a response by the authors, which is documented and in the public domain (so don’t make comments which you would be unhappy to see in print, associated with your name or organisation!) (See example in table below).

Example of a filled-out SEA chapter review spreadsheet:

Reviewer name	John Doe , ABC Consulting			
Reviewer contact details	086 123 4567 / johndoe@abc.co.za			
SEA WP1 Report Chapter #	Page range #	Line/s #	Table/ Fig/ Box #	Comment
2 Marine ecology	5	3-6		The values suggested for the size of the seal colony are likely to be underestimated, see Smit 2013 SA J of Marine ecology (4)1-8.

3a Aquatic ecology	12	16-20		'Arkeology' is spelled incorrectly in this section.
5 Heritage	20		Fig 8	The legend to Figure 8 is illegible.

Note that comments received during the comment period will be considered and addressed by the relevant authors. The comments and responses will be captured and published.

When you have completed the comment form, email it to the below email address. The deadline for comments on this draft is **13 October 2025**. If you have any questions about providing comment on the SEA chapters and/or the review process, please contact:

Boegoebaai SEA Team

ems@csir.co.za