Request for Quotation (RFQ) for provision of services for SAP Business One upgrades, implementation of Eralis Project Management and Fiori for ESS/MSS for firms supported by the CSIR

Request for Quotation (RFQ) No: 9376/11/05/2022

Date of issue:	26 April 2022
Closing Date and Time:	11 May 2022 @ 16:30
Contact details:	For submission of quotations or any other enquiries: Email: tender@csir.co.za *(Please use RFQ No. as subject reference)*

1. INVITATION FOR QUOTATION

Quotations are hereby invited for the provision of SAP Business One upgrades, implementation of Eralis Project Management and Fiori for ESS/MSS in four different locations for CSIR's beneficiary companies **(see ANNEXURE A for detailed requirements per site/locations)**

2. QUOTATION REQUIREMENTS

Quotations are hereby invited for the provision of services for implementation and or upgrade of SAP Business One software as detailed on Annexure A.

The support required from the company providing the services include the following:

- SAP Business One upgrades from different version of SAP Business One upgrade – to AP Business One version 10
- Implementation of Eralis Job Costing and Project Management in one location, this must include licenses for 10 users
- Implementation for Fiori for ESS/MSS for one company
- Ability to integrate SAP Business One with other different third-party applications for manufacturing and production process in a variety of Manufacturing/ Mechanical Engineering industries.
- Implementation of Standard Project Management for SAP Business One.
- Ability of develop customised reports as per the requirements from the different companies.
- Implementation to be cloud based for some of the companies
- Ability for the solution to link or integrate with various Payroll applications (Sage VIP, CRS)

- Ability of multiple branches in different provinces or countries.
- Ability to develop bespoke solutions in line with the SAP Business One processes as per the customers' requirements.
- Ability to integrate all ISO systems
- Additional users to be procured for some locations per annexure A.
- Provide training on SAP Business One per location

3. MANDATORY REQUIREMENTS

- Be able to demonstrate to have an approved SAP ERP Business One reseller (South African Jurisdiction) access.
- Demonstrate a proven track record of at least 5 successful implementations of SAP in the manufacturing sector in RSA.
- Relevant and Contactable SAP Business One implementation references (not older than 3 years) for South African based companies.
- Training capability to staff (Please provide at least 3 companies of training from SAP business One recipient) for South African based companies
- Bidders to price as per quotation requirement, failure to do so will result to disqualification.
- Quotation submitted at wrong location or email address (Quote must be submitted via email to *tender@csir.co.za* before the closing date and time)

4. EVALUATION CRITERIA

- Selection of suppliers will be based on the 80/20 preference point system.

- No B-BBEE status will equal zero points (RSA suppliers only). Please submit valid BBBEE certificate or sworn affidavit.
- **Only the following documents shall be accepted as proof of a bidder's B-BBEE Status level of contributor:**
    o B-BBEE Certificates issued by an accredited verification agency and bearing a SANAS logo
    o Sworn affidavits
    o Dtic issued sworn affidavit / BEE certificate

    o Indicate CSD number (National Treasury Central Supplier Database) on quotation. If not registered yet on CSD, use www.csd.gov.za to register. *(Please ensure that tax status is updated on CSD)*

    o No order will be issued, or no contract will be signed without a valid CSD number.

5. PRICING QUOTATION

a. Price needs to be provided in South African Rand (excl. VAT), with details on price elements that are subject to escalation and exchange rate fluctuations clearly indicated.

b. Price should include additional cost elements such as freight, insurance until acceptance, duty where applicable, etc.

c. Payment will be according to the CSIR Payment Terms and Conditions.

6. OTHER TERMS AND CONDITIONS

a. The supplier shall under no circumstances offer, promise or make any gift, payment, loan, reward, inducement, benefit or other advantage, which may be construed as being made to solicit any favour, to any CSIR employee or its representatives. Such an act shall constitute a material breach of the Agreement and the CSIR shall be entitled to terminate the Agreement forthwith, without prejudice to any of its rights.

b. A validity period of 120 days will apply to all quotations except where indicated differently on the quote.

7. No goods and/or services should be delivered to the CSIR without an official CSIR Purchase order. CSIR purchase order number must be quoted on the invoice. Invoices without CSIR purchase order numbers will be returned to supplier.

Note: This is not a Purchase Order.

DECLARATION BY TENDERER

Only tenderers who completed the declaration below will be considered for evaluation.

RFP No: …………………………..

I hereby undertake to render services described in the attached tendering documents to CSIR in accordance with the requirements and task directives / proposal specifications stipulated in RFP No………….……….. at the price/s quoted. My offer/s remains binding upon me and open for acceptance by the CSIR during the validity period indicated and calculated from the closing date of the proposal.

I confirm that I am satisfied with regards to the correctness and validity of my proposal; that the price(s) and rate(s) quoted cover all the services specified in the proposal documents; that the price(s) and rate(s) cover all my obligations and I accept that any mistakes regarding price(s) and rate(s) and calculations will be at my own risk.

I accept full responsibility for the proper execution and fulfilment of all obligations and conditions devolving on me under this proposal as the principal liable for the due fulfilment of this proposal.

I declare that I have no participation in any collusive practices with any tenderer or any other person regarding this or any other proposal.

I accept that the CSIR may take appropriate actions, deemed necessary, should there be a conflict of interest or if this declaration proves to be false.

I confirm that I am duly authorised to sign this proposal.

NAME (PRINT) ………………………….

CAPACITY   ………………………

SIGNATURE ……………………………

NAME OF FIRM ……………………….……

DATE   ………………………………

WITNESSES
1   ……………………………………
2   ……………………………………
DATE: …………………………..

ANNEXURE A:

Location One: Implementation of Eralis Project, based on SAP Business One

Client is currently running on SAP Business One version 9.1 patch level Nine and using ADD-ON Variatec for Project Management and Production. The ADD-ON is not working for the organization and costly, needs to be de-commissioned. Eralis Project will be implemented and need to re-create the database on SAP Business One version 10.
Location is based in Gauteng in Modderfontein:
Modules on SAP Business One
- Eralis Projects - Project Management
- Sales, Purchasing and Service
- Financial Management
- Web Client
- Inventory and Distribution
- Lifecycle Management
- Mobile integration
- Platform and Extensibility
- Training and offsite training on the Web Client

Location Two – Implementation of SAP Fiori

Client is currently running on SAP Business One version 9.4 PL07 and they need an upgrade to version 10 so that they can implement SAP Fiori on their existing environment.
- Location is Based in Midrand

Outcomes from implementation of SAP Fiori
- Implementation of ESS/MSS
- Creation of workflows
- Creation of approvals
- Designs of Dashboards
- Development of bespoke APP's

Location three – SAP migration from SAP Start Pack to SAP Business One version 9.3 PL11

Client is currently running on SAP Business One Start Park and needs an upgrade to SAP Business One version 10 and 5 additional users. Client will need standard modules for SAP Business One with the web client for SAP for their field workers.
Site is located in Boksburg

Standard Modules on SAP Business One
- Inventory Management
- Sales, Purchases and Distributions

- Financial Accounting
- Supply chain management
- Project Management
- Human resource management
- Web Client for SAP Business One
- Reports

Location Four – SAP Business One upgrade to version 10 and creation of new branches.

Client has two branches (in Pretoria and Steelpoort), they currently running on SAP version 9.4 and they need to upgrade to version 10 and create two new branches (Kuruman and Witbank) on the same database. Client will also need 10 additional licenses for the two new sites.
Site is located in Brits:
Standard Modules on SAP Business One
- Need to create and link two new branches

Training on new sites:
- Inventory Management
- Sales, Purchases and Distributions
- Financial Accounting
- Supply chain management
- Production Planning and resources
- Project Management
- Risk Management solution
- Human resource management
- Web Client for SAP Business One
- Reports

ANNEXURE B – SBD 1 FORM
(Form must be completed and sent back with the quotation)