

Job Description

Job Title: Laundry staff

Job Purpose: Provide assistance in laundering services

Responsibilities

Collect, sort, all linen and other laundry items according to facility procedures.
Inspect linens for damages, stains, or wear and tear, and notify supervisor when items need replacing.
Fold and store clean linens in appropriate locations.
Maintain inventory of clean and dirty linen, ensuring stock is replenished as needed.
Ensure all laundry and linen areas are kept neat, clean, and organized.
Assist in distributing clean linen to designated areas as required.