



***Request for Quotation (RFQ) for the Provision of Re-Waterproofing Of Concrete Roof Slabs at CSIR Durban Campus.***

RFQ Number	<b>9286-11-03-2021</b>
Date of issue	<b>Monday, 01 March 2021</b>
Closing Date and Time to submit queries	<b>Monday, 08 March 2021</b>
Closing Date and Time	<b>Tuesday, 16 March 2021 at 16:30 – Late bids will not be considered</b>
Submission of responses	<b>All responses must be submitted to:</b> <a href="mailto:tender@csir.co.za">tender@csir.co.za</a> . <b>Submissions cannot be submitted to any other address, as this will lead to elimination</b>
Contact details	Submission of enquiries: All enquiries must be submitted to <a href="mailto:tender@csir.co.za">tender@csir.co.za</a> . This email is only for submission of enquiries. <b>(Please use the RFQ number as the subject reference)</b>
CSIR Business Hours	08:00 – 16:30

## **1 INVITATION FOR QUOTATION**

Quotations are hereby invited from suitably-qualified and experienced contractors for carrying out waterproofing maintenance on various buildings at the Durban campus.

## **2 SCOPE OF WORK / REQUIREMENTS**

- Remove existing bituminous type of torch-on waterproofing membrane and dispose of at a suitable disposal facility.
- Preparation of concrete surface slab and apply bituminous primer.

- Supply and install one layer Derbigum SP4 waterproofing membrane, with 75mm side laps and 100m end laps, sealed to primed surface to falls and cross-falls by 'torch-fusion' finished with minimum two coats bituminous aluminum paint.
- Establish the integrity of the waterproofing system by conducting a flood-test for 48 hours - 72 hours long to ensure the waterproofing system is watertight, clean and in proper condition before issue a certificate with time period and date of test.
- Remove all debris from site.

**ANNEXURE A :** The supplier must quote as per the below Bill of Quantities (BOQ):

ITEM	DESCRIPTION	UNIT	QTY	RATE	AMOUNT
1	Remove existing waterproofing and dispose off site.	m2	2405		
2	Clean and prepare concrete slab to receive new waterproofing membrane.	m2	2405		
3	Screed low points on roof to falls.	m2	600		
4	Construct 75mm x75mm cement / sand screed chamfers at corners of upstand beams and slab, and build up the screed in the low points of the roof slab.	M	1200		
5	Supply and install new fullbore outlets to match existing.	No	15		
6	Remove corroded roof extractor fan and opening to be sealed.	Sum	1		
7	Supply and install flashing around roof extractor fan in accordance with the manufacturer's specification provisional.	m2	50		
8	Supply and install new Derbigum SP4 waterproofing including flashing or similar approved onto the concrete roof slab in accordance with the manufacturer's specification.	m2	2405		
9	Supply and coat with Aluminium reflective paint.	m2	2405		

10	Carry out maintenance of existing waterproofing. Supply and coat with Aluminium reflective paint.	m2	447		
11	Provide risk assessment safety file according to CSIR requirements. Ensure all insurance including public liability and workmen's compensation is in place prior to commencement of works. Copy of safety file to be kept on site at all times.	Item	1		
12	Remove all debris from site and dispose of off-site and clear the site to remain as it was prior to commencement of the works.	Item	1		
		<b>SUB TOTAL</b>			<b>R</b>
		<b>15% VAT</b>			<b>R</b>
		<b>TOTAL</b>			<b>R</b>

**Additional Requirements:**

- The supplier must submit quotation on their official company letterhead.
- The supplier must quote on all the items/services listed in the above BOQ or scope of work.
- The pricing must be firm and inclusive of all costs required to render the required services to the CSIR.

**Mandatory documents required / returnable**

- Company profile
- Valid CIDB registration certificate, Level 3SN grading or higher designation
- Final completion certificates for at least 3 projects of similar size and scope done in the last 2 years with contactable references.
- Guarantee certificates issued to client for at least 3 projects of similar size and scope done in the last 2 years
- Proof of registration and Compliance with COID act in the appropriate type of work
- Original completed Bill of Quantities

- Copy of Valid B-BBEE certificate – (RSA suppliers only)

### **3 PRE-QUALIFICATION CRITERIA TO ADVANCE CERTAIN GROUPS**

- 3.1 Only Exempted Micro Enterprises (EMEs) and Qualifying Small Enterprises (QSEs) that are B-BBEE Level 1 and 2 will be considered. A valid certified copy of a B-BBEE Certificate or letter of exemption must be submitted to be considered for this tender.

### **4 ELIMINATION CRITERIA**

- 4.1 Non submission of a company profile
- 4.2 Non submission of a valid CIDB registration certificate, Level 3SN grading or higher designation
- 4.3 Non submission of completion certificates for at least 3 projects of similar size and scope done in the last 2 years with contactable references
- 4.4 Proof of registration and Compliance with COID act in the appropriate type of work.
- 4.5 Non completion of the Original Bill of Quantities
- 4.6 Bidders who are restricted by the National Treasury

### **5 EVALUATION CRITERIA**

- 5.1 Selection of suppliers will be based on the 80/20 preference point system.
- 5.2 Provide a B-BBEE Certificate, or letter of exemption indicating the B-BBEE Status level. No B-BBEE status will equal zero points.
- 5.3 Indicate CSD number (National Treasury Central Supplier Database) on quotation. If not registered yet on CSD, use [www.csd.gov.za](http://www.csd.gov.za) to register.
- 5.4 No order will be issued or no contract will be signed without a valid CSD number.

## **6 PRICING QUOTATION**

- 6.1 Price needs to be provided in South African Rand (excl. VAT), with details on price elements that are subject to escalation and exchange rate fluctuations clearly indicated. The VAT must be clearly indicated for bidders that are not VAT exempted.
- 6.2 Price should include additional cost elements such as freight, insurance until acceptance, duty where applicable, etc.
- 6.3 Payment will be according to the CSIR Payment Terms and Conditions.

## **7 OTHER TERMS AND CONDITIONS**

- 7.1 The supplier shall under no circumstances offer, promise or make any gift, payment, loan, reward, inducement, benefit or other advantage, which may be construed as being made to solicit any favour, to any CSIR employee or its representatives. Such an act shall constitute a material breach of the Agreement and the CSIR shall be entitled to terminate the Agreement forthwith, without prejudice to any of its rights.
- 7.2 A validity period of 90 days will apply to all quotations except where indicated differently on the quote.

- 8 No goods and/or services should be delivered to the CSIR without an official CSIR Purchase order. CSIR purchase order number must be quoted on the invoice. Invoices without CSIR purchase order numbers will be returned to supplier.**

**9 Annexure B – SBD 1 Form**

**(The Completed SBD 1 form must be submitted with the quotation)**

**10 Annexure C – Technical Specifications**

**11 Annexure D – Site Plans**