



Request for Quotation (RFQ) for the Supply of the Renewal for VMWare Software License Subscription to the CSIR, for a Period of 3 (three) year.

RFQ Number	9295-07-05-2021
Date of issue	Tuesday, 20 April 2021
Closing Date and Time	Friday, 7 May 2021 at 16:30 – Late bids will not be considered
Submission of responses	All responses must be submitted to: tender@csir.co.za Submissions cannot be submitted to any other address, as this will lead to elimination
Contact details	Submission of enquiries: All enquiries must be submitted to tender@csir.co.za . This email is only for submission of enquiries. <i>(Please use the RFQ number as the subject reference)</i>
CSIR Business Hours	08:00 – 16:30

1 INVITATION FOR QUOTATION

Quotations are hereby invited for the supply of vSphere 6 Standard Software License renewal to the CSIR.

2 SCOPE OF WORK / REQUIREMENTS

The service provider is expected to provide the following:

Quotes to provide 3-year software renewal for the below items.

The supplier must quote as per the below Bill of Quantities (BOQ):

ITEM	DESCRIPTION	Contract No.	QTY	Duration	AMOUNT
1.	vSphere 6 Standard	468697794	14	3 Years	
2.	vSphere 6 Standard	454178678	2	3 Years	
	Sub Total (Excl Vat)				
	Total 15% Vat				
	Total (Incl Vat)				

3 ELIMINATION CRITERIA

- Late submission of quotes;
- Submission at the wrong location or incorrect email address (Please submit electronically to tender@csir.co.za)
- Non-submission of quotes on company letterhead.

4 EVALUATION CRITERIA

- 4.1 Selection of suppliers will be based on the 80/20 preference point system.
- 3.2 Include a valid B-BBEE certificate with your quotation. No B-BBEE status will equal zero points in the respective entry of the point system.**
- 4.2 Indicate CSD number (National Treasury Central Supplier Database) on quotation. If not registered yet on CSD, use www.csd.gov.za to register.

5 PRICING QUOTATION

- 3.3 **Price needs to be provided in South African Rand (excl. VAT), with details on price elements that are subject to escalation and exchange rate fluctuations clearly indicated.** For VAT registered bidders, the VAT component and the total price including VAT should be clearly indicated.
- 5.1 Price should include all additional cost elements such as freight, insurance until acceptance, duty where applicable, etc.
- 5.2 Payment will be according to the CSIR Payment Terms and Conditions.

6 OTHER TERMS AND CONDITIONS

- 6.1 The supplier shall under no circumstances offer, promise or make any gift, payment, loan, reward, inducement, benefit or other advantage, which may be construed as being made

to solicit any favour, to any CSIR employee or its representatives. Such an act shall constitute a material breach of the Agreement and the CSIR shall be entitled to terminate the Agreement forthwith, without prejudice to any of its rights.

6.2 A validity period of 90 days will apply to all quotations except where indicated differently on the quote.

7 No goods and/or services should be delivered to the CSIR without an official CSIR Purchase order. CSIR purchase order number must be quoted on the invoice. Invoices without CSIR purchase order numbers will be returned to supplier.

8 Note: This is not a Purchase Order.

Annexure A – SBD 1 Form

(The Completed SBD 1 form must be submitted with the quotation)